

Gorham School Committee
2016-17 Goals
Drafted - 8/29/16

Protocol

- a. No later than June 30th of each year, the School Committee will review its goals and assess progress on each one.
- b. Goals are representative major focus points, yet not the only goals and focus points for that given year.
- c. Goals are not listed in order of priority to be accomplished.



Goal #1: To increase transparency of School Committee decision making processes by establishing public folders on the district website where the public can access School Committee materials and meeting notes.

Goal #2: To increase Professional Development opportunities for School Committee members by adding a “Did you know” article for CHOICE reading to each School Committee regular meeting packet.

Goal #3: To create a comprehensive Gorham School Committee communications plan in order to improve internal and external communication systems and increase the engagement of administration, staff, students, parents and the greater community of Gorham in our educational system.

Goal #4: To continue to refine and improve the overall budget development process with particular focus on deciding whether we wish to continue the “Dine and Discuss” model and if so - to establish a clearer purpose, and by clarifying what is contained within the “Status Quo” budget and what is not.

Goal #5: To address Capital facilities needs at GHS and adjacent athletic fields.

Preliminary Action Plans

Goal #1: To increase transparency of School Committee decision making processes by establishing public folders on the district website where the public can access School Committee materials and meeting notes.		
Planned Action Steps	Approximate Timeline	Evidence
Once the new website is online, establish a public folder for SC meeting packet materials.	October/November, 2016	Folders will be accessible on our website
Once the new website is online, establish a public folder for SC Standing Committee (Policy, Finance, and Personnel) meeting agendas and notes.	October/November, 2016	Folders will be accessible on our website
Once the new website is online, establish a public folder for SC "Ad Hoc" Committee (Building, PBL, etc.) meeting agendas and notes.	October/November, 2016	Folders will be accessible on our website



Goal #2: To increase Professional Development opportunities for School Committee members by adding a “Did you know” article for CHOICE reading to each School Committee regular meeting packet.

Planned Action Steps	Approximate Timeline	Evidence
Add a short article of interest to each regular SC meeting packet that assists the School Committee in learning about current topics in Education.	Beginning in October and going throughout the school year.	Articles in folders
As time permits during SC workshops, discuss articles of interest.	Beginning in October and going throughout the school year.	Agenda Minutes



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Goal #3: To create a comprehensive Gorham School Committee communications plan in order to improve internal and external communication systems and increase the engagement of administration, staff, students, parents and the greater community of Gorham in our educational system.

Planned Action Steps	Approximate Timeline	Evidence
Personnel Committee will be charged with the creation of a communications plan that will be brought to the full School Committee for discussion, revision and adoption to guide future communications with the Gorham Community.	September, 2016	School Committee Meeting minutes
Personnel Committee will develop overarching Goals for a communications plan.	October, 2016	Meeting agendas/notes
Personnel Committee will review sample communications plans that have been created by other organizations.	November, 2016	Meeting agendas/notes
Personnel Committee will inventory existing communication activities that are working within the Gorham Schools	December/January, 2017	Meeting agendas/notes
Personnel Committee will brainstorm ideas for how to better communicate and develop draft plan.	February, 2017	Meeting agendas/notes
Draft plan will be brought to the School Committee for feedback and revisions until approved by School Committee.	April, 2017	Meeting agendas/notes

Goal #4: To continue to refine and improve the overall budget development process with particular focus on deciding whether we wish to continue the “Dine and Discuss” model and if so - to establish a clearer purpose, and by clarifying what is contained within the “Status Quo” budget and what is not.

Planned Action Steps	Approximate Timeline	Evidence
As a School Committee, discuss whether we want to keep the Dine and Discuss event and if so - to clarify its purpose.	September/October, 2016	SC meeting notes
Work with Finance Committee to clearly define what is in the “Status Quo” budget and what is not.	Oct. - December, 2016	Finance Committee meeting notes
Provide hard copy initial budget presentation booklets to the School Committee.	February, 2017	SC meeting notes



Goal #5: To restart the work needed to address the capital facilities needs at GHS and adjacent athletic fields.

Planned Action Steps	Approximate Timeline	Evidence
Establish Athletic Fields Capital Campaign Steering Committee	August/Sept., 2016	SC meeting minutes
Re-Establish Establish GHS Building Committee	Sept., 2016	SC meeting minutes
Align district Policies to allow for a Capital Campaign to be conducted.	Sept. - December, 2016	Policy Committee meeting notes and SC meeting minutes
Establish partnership with 501c3 to allow donations to Capital Campaign through a formal MOU.	Sept., 2016	SC meeting minutes
Revise GHS Capital Project Plan and prepare for SC and TC presentations.	May/June, 2016	Building Committee meeting notes and SC/TC meeting minutes
Create Athletic Fields Capital Project Plan and prepare for SC and TC presentations PRIOR to beginning the Capital Campaign	May/June, 2016	Capital Campaign Steering Committee meeting notes and SC/TC meeting minutes

